

# AGENDA

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Bushton & Clyffe Pypard Village Hall, Bushton, SN4 7PX  
**Date:** Wednesday 25 September 2019  
**Time:** 6.00pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:00pm**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## Wiltshire Councillors

Cllr Allison Bucknell, Lyneham - Chairman  
Cllr Mollie Groom, Royal Wootton Bassett East  
Cllr Mary Champion, Royal Wootton Bassett North  
Cllr Jacqui Lay, Purton  
Cllr Chris Hurst, Royal Wootton Bassett South  
Cllr Bob Jones MBE, Cricklade and Latton

## **RECORDING AND BROADCASTING NOTIFICATION**

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The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Items to be considered	Time
<p><b>Extended Parish Discussion at Clyffe Pypard and Bushton Village Hall</b></p>	
<p>1     <b>Networking with representatives from Emergency Services</b></p>	<p><b>6:00pm</b></p>
<p>2     <b>Introductions Cllr Allison Bucknell</b></p>	<p><b>6:30pm</b></p>
<p>3     <b>Grant Funding (Pages 1 - 8)</b></p> <p>RWBC Grants Newsletter</p> <p>To consider a report from the Community Engagement Manager, including applications from:</p> <ul style="list-style-type: none"> <li>• <b>Cricklade Leisure Centre (C&amp;DCA) requesting £999 for Soft Play and bounce equipment</b></li> </ul> <p>To note the allocation of following funds, under authority delegated to the Community Engagement Manager</p> <ul style="list-style-type: none"> <li>• <b>Request: Contribution from the Health and Wellbeing fund towards positive activities to mark World Mental Health Day for an amount not to exceed £50</b></li> </ul> <p style="padding-left: 40px;"><b>Project: Tea and Talk coffee morning at RWB library</b></p> <ul style="list-style-type: none"> <li>• <b>Request: Contribution from the Positive Youth Activities fund to contribute towards engaging young people in activities raising awareness of environmental issues for an amount not to exceed £100</b></li> </ul> <p style="padding-left: 40px;"><b>Project: Royal Wootton Bassett Environmental Group - environmental art/photography competition/exhibition</b></p>	<p><b>6:40pm</b></p>
<p>4     <b>Discussion 1 - The Role of Parish Councils in the Planning Process (Pages 9 - 12)</b></p> <p>To discuss the planning process and how Parish Councils can feel more engaged and listened to with Sally Canter from Wiltshire Council Planning.</p> <p>Parish Councils are invited to send questions in advance prior to the meeting, so that Planning Officers can ensure they have the correct</p>	<p><b>6:45pm</b></p>

information available on the night.

(Please send questions to [jane.vaughan@wiltshire.gov.uk](mailto:jane.vaughan@wiltshire.gov.uk) and entitle your email Disc 25 Sept.)

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|---|--|---------------|
| 5 | <b>Discussion 2 - Noise and anti-social behaviour</b><br><br>Councillor Bob Jones will lead a discussion about issues with a view to potentially inviting officers to attend a future meeting to provide further information.<br><br>(Please send questions to <a href="mailto:jane.vaughan@wiltshire.gov.uk">jane.vaughan@wiltshire.gov.uk</a> and entitle your email Disc 25 Sept.)  | <b>7:20pm</b> |
| 6 | <b>Discussion 3 - Wiltshire Council support for Parish Councils</b><br><br>Cllr Allison Bucknell will lead a discussion about any support that Parish Councils would welcome from Wiltshire Council going forwards to help us jointly improve our local communities.<br><br>Parish Councils are invited to send questions in advance prior to the meeting, so that Officers can ensure they have the correct information available on the night.<br><br>(Please send questions to <a href="mailto:jane.vaughan@wiltshire.gov.uk">jane.vaughan@wiltshire.gov.uk</a> and entitle your email Disc 25 Sept.) | <b>7:50pm</b> |
| 7 | <b>CATG - update</b> <i>(Pages 13 - 22)</i>  | <b>8:25pm</b> |
| 8 | <b>Wrap up and depart</b>  | <b>8:30pm</b> |



## Royal Wootton Bassett and Cricklade Investing in our Communities – September 2019

\* Please note, all figures are subject to confirmation by our Finance team and, as such must be treated as provisional.

### Overview of the Budget 2019/20

	2019/20 allocation	Invested to date	Available for investment	Amount leveraged
<b>Capital Grant scheme</b>	48,021.00	1,000.00	48,434.50 (including rollover from 18/19)	1,682.99
<b>Positive Youth Activities</b>	20,837.00	16,739.00	9,662.50 (including rollover of previous accruals)	12,432.54
<b>Health and Wellbeing/Older Person Champion</b>	7,700.00	2,191.23	12,708.77 (including rollover of previous accruals)	9,722.00

### NEW APPLICATIONS September 2019

Community Area Grants	Amount requested	Total project amount
<b>Cricklade Leisure Centre (C&amp;DCA) – Soft Play and bounce equipment</b>	<b>£999.00</b>	<b>£999.00</b>
<b>Youth Grants</b>		
No applications received before the application deadline of Weds 28 <sup>th</sup> August		
<b>RWB Environmental Group – Environmental Art/Photography competition/exhibition. (delegated decision)</b>	<b>£100.00</b>	<b>N/A</b>
<b>Health &amp; Wellbeing Grants</b>		
No applications received before the application deadline of Weds 28 <sup>th</sup> August		
<b>Health and Wellbeing group – Tea and Talk session re Mental Health Week. (delegated decision)</b>	<b>£50.00</b>	<b>N/A</b>

**To note:** Deadline for applications to the next area board is Weds 5<sup>th</sup> June 2019. You can see all grant applications made across Wiltshire through the Wiltshire Council website [here](#).



**Summary of applications 2019/20**

**Community Area Grants/Cllr initiatives update 2019-20**

Meeting/Organisation	Amount awarded (£)	Total project amount (£)
<b>JULY 2019</b>		
Wessex Male Choir – New piano and associated equipment	<b>1000.00</b>	<b>2682.99</b>
<b>MAY 2019</b> – No applications		

**Youth Grants update 2019-20**

	Amount awarded (£)	Total project amount (£)
<b>JULY 2019</b>		
Cricklade Local Youth Network – Positive Youth Activities to end of March 2020	<b>3,783.00</b>	<b>7,566.00</b>
<b>MAY 2019</b>		
Royal Wootton Bassett Town Council – Positive Youth Activities 2019-20	8650.00	17,300.00
Funds held for positive youth activities in Lyneham 2019/20	4145.00	4145.00

**Health & Wellbeing Grants update 2019-20**

	Amount awarded (£)	Total project amount (£)
<b>JULY 2019</b> – No applications		
<b>MAY 2019</b>		
Wiltshire Music Centre – Celebrating Age year 3	£1500.00	£67,330.00
Final payment to RWB&C Health & Wellbeing Champion for work to end April 2019.	£571.23	£571.23

**USEFUL LINKS**



Area Boards have authority to approve grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

The community grant funding criteria and application forms are available on Wiltshire Council’s website: [here](#).

Further information about the Community Area Transport Group (CATG) and youth grants can be found by clicking on the following links:

[Community Area Transport Group](#)

[Youth Grants](#)

Jane Vaughan  
Community Engagement Manager, Royal Wootton Bassett & Cricklade  
[jane.vaughan@wiltshire.gov.uk](mailto:jane.vaughan@wiltshire.gov.uk)





<b>Report to</b>	Royal Wootton Bassett & Cricklade Area Board
<b>Date of Meeting</b>	25/09/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

1. To consider the application for funding listed below

Applicant	Amount requested
<b>Applicant:</b> C&DCA <b>Project Title:</b> Soft Play and Bounce Equipment  <a href="#">View full application</a>	£999.00

2. To note the allocation of following funds, under authority delegated to the Community Engagement Manager

	Amount allocated
<b>Request:</b> Contribution from the Health and Wellbeing fund towards positive activities to mark World Mental Health Day.  <b>Project:</b> Tea and Talk coffee morning at RWB library.	An amount not to exceed £50
<b>Request:</b> Contribution from the Positive Youth Activities fund to contribute towards engaging young people in activities raising awareness of environmental issues.  <b>Project:</b> Royal Wootton Bassett Environmental Group - environmental art/photography competition/exhibition.	An amount not to exceed £100

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3443</a>	C&DCA	Soft Play and Bounce Equipment	£999.00
<b>Project Description:</b> Provision of new soft play equipment for pre-school age children to use at Cricklade Leisure Centre.			
<b>Input from Community Engagement Manager:</b> The Cricklade Leisure Centre is currently a registered charity and a much used and greatly valued asset within the Community Area.			
This equipment will enable it to extend its safe and healthy offer to engage preschool age children in physical activities from an early age.			

An award to this project will address community identified priorities laid out in the most recent Joint Strategic Needs Assessment (2016):

- Positive leisure time activities
- Healthy lifestyles
- Social Inclusion

If the Area Board resolves to support this application, it will represent the total cost of the equipment. While Members generally like to see some external funding involved in all the projects it funds, members may wish to note that the applicant has managed to arrange a reduction in the original total cost which represents approximately £500.

**Proposal**

That the Area Board determines the application.

**10. Payments made under delegated authority to note**

	<b>Amount paid under delegated authority:</b>
<p><b>Request:</b> Contribution from the Health and Wellbeing fund for positive activities to mark World Mental Health Day.</p> <p><b>Project:</b> Tea and Talk coffee morning at RWB library.</p>	<p>An amount not to exceed £50</p>
<p><b>Input from Community Engagement Manager:</b></p> <p>Local volunteers are holding a Tea and Talk coffee morning at RWB library to commemorate the 10<sup>th</sup> Anniversary of World Mental Health Day and to provide an opportunity for vulnerable people to come together in a social environment and discuss their needs informally. The event volunteers will be supported by Wiltshire Council officers working in the locality (Local Area Co-ordinator, Health Trainers, Librarians etc.)</p> <p>This decision addresses community identified priorities laid out in the most recent Joint Strategic Needs Assessment (2016):</p> <ul style="list-style-type: none"> <li>• Affordable access to cultural activities</li> <li>• Library use</li> <li>• Diversity and social inclusion</li> <li>• Mental health</li> <li>• Healthy lifestyles</li> <li>• Support for carers</li> <li>• Social isolation and loneliness</li> </ul> <p>The Area Board contribution will be in addition to contributions in kind from volunteers.</p>	

	<b>Amount paid under delegated authority:</b>
<p><b>Request:</b> Contribution from the Positive Youth Activities fund to contribute towards engaging young people in activities raising awareness of environmental issues.</p> <p><b>Project:</b> Environmental themed Art/photography competition/exhibition.</p>	<p>An amount not to exceed £100</p>
<p><b>Input from Community Engagement Manager:</b></p> <p>Royal Wootton Bassett Environmental Group is running an art/photography competition to engage local residents from the community area and particularly young people, in thinking about environmental issues and raising awareness of the Eco-Fair event that will be held in November in collaboration with the Area Board.</p> <p>This decision addresses community identified priorities laid out in the most recent Joint Strategic Needs Assessment (2016):</p> <ul style="list-style-type: none"> <li>• Positive leisure time activities</li> <li>• Library use</li> <li>• Protecting the countryside</li> </ul> <p>And Wiltshire Council Corporate Priorities:</p> <ul style="list-style-type: none"> <li>• High recycling rates and reduced litter</li> <li>• Involving communities and encouraging them to do more for themselves</li> </ul> <p>This contribution will be allocated towards sustainable prizes for young people. It is hoped that local businesses will also make donations towards the prizes.</p>	

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Jane Vaughan  
Community Engagement Manager  
Jane.Vaughan@wiltshire.gov.uk

## QUESTIONS FOR THE AREA BOARD PARISH DISCUSSION – relating to Parish involvement in the Planning Process

### **From Broad Town Parish Council (via Parish Clerk Mrs E Diamant)**

1. If imposing pre-conditions can the Planning Department ask to be notified when the build is starting so that they can check the pre-build conditions have been met, and there should be more stringent penalties if these have not been met. There are many instances where pre-build conditions have been applied but have not been submitted and approved prior to development starting, and WCC only follow this up if an enquiry is raised by the public.
2. To help fulfil the need for transparency can all documentation relating to the application be posted on the website and if they have different numbers then have links between the two. Especially refers to post-approval documentation such as any pre-build condition submissions and approvals.
3. The consultation dates for planning applications are getting shorter (often less than one month). This means that there is not enough time to present the information to the Parish Council prior to the PC meetings. Planning are not generally keen to extend the consultation date for this process to occur. Can planning comment on why the dates are getting shorter and suggest a resolution to this.

### **From Clyffe Pypard Parish Council (via Parish Clerk - Rosemary Greenway and Cllr Peter Gantlett)**

1. 'Why do you encourage the supply of new holiday homes in rural situations which may support the local economy through the summer and make decisions against permanent small houses for young people, with local connections, which would support their own community all year round.  
  
In South Wales and other coastal villages holiday homes have caused a collapse of their economy.'
2. 'Should people be allowed to extend their homes Adlib - especially in rural villages causing dwindling numbers of small houses suitable for young people I.e. first-time family homes. I am told that this has been restricted in Stroud.'
3. Change of use for public houses ; The context is the Trotting Horse in Bushton /Clyffe Pypard that was given change of use on the basis it was marketed at a commercial value; The question relates to what constitutes a commercial value ; Several of the planning committee , including Toby Sturgess ( who used to be a valuer ) cast doubts on the value put on the Trotting Horse; I have no wish to rerun the arguments over that planning application , however some clarification would be welcome as we currently have a second pub closed in our parish and do not want to see that go the same way.
4. Is there evidence of when Neighbourhood Plans have influenced planning decisions ; A lot of time has gone into producing these plans , including in CP where we are still working on ours, it would be interesting to know when any of them have been used.

**Cricklade Town Council (via Duncan May):**

1. Are there any training sessions arranged on planning issues for Cllrs to attend who wish to do so? These sessions should include planning updates and tips?
2. Does a Neighbourhood Plan once 'made' carry sufficient weight, what is Wiltshire Council's view on this?
2. Cricklade's Neighbourhood Plan is due to be reviewed in the next couple of years. Does Wiltshire Council have a view on what a Town or Parish Council should address this or, are there any matters that Councils need to look at in greater detail.

**Lydiard Tregoze Parish Council (via Parish Clerk Rose Love):**

1. The Parish Council continuously has issues with timing of planning application notifications and the Commentary deadline. We regularly receive the Monday list of new applications to find the deadline for objecting/supporting/commenting for a specific application is BEFORE our next scheduled monthly meeting. At least one application had the commentary deadline and projected decision date set within three weeks of our being notified.

We have raised this issue repeatedly with the Planning department. Why is there such a short turnaround time? This prevents local councils from fulfilling their statutory obligations, i.e. alerting the public through a posted agenda, giving the public the right to voice an opinion at an open meeting before Council votes in objection/support, etc. The Council has requested that applications require NO LESS than six weeks commentary period from the time of notification. Not six weeks from when an application is first filed, but six weeks from when the weekly lists are emailed on Mondays. We have never had a reply to this request.

2. Will the Planning Committee ever consider extending the Commentary timeframe for all planning applications?

**From Lyneham & Bradenstoke Parish Council (via Wiltshire council Member)**

3. 'They would like to see the parish council comments specifically referred to in the officer report (Sally did say they would put an extra heading for this already, I have not checked that this has happened).'
4. 'How well do we expect Parishes to know the planning policy framework? Are we expecting them to be experts and quote policies, or is it sufficient to simply add local knowledge?'

**Royal Wootton Bassett Town Council (via Gill Welsman-Clarke)**

1. To support transparency can all documentation relating to an application that has more than one number have links between them, especially when they refer to post-approval documentation such as any pre-build condition submissions and approvals?
2. Consultation dates are getting shorter (often less than one month). This makes it extremely difficult for the Town Council to fulfil its statutory obligation to call a planning meeting to enable Councillors to discuss the application and for residents to attend to put their views

forward before the deadline for submission of comments. This can result in Town Council Officers time taken up in requesting deadline extensions and Wiltshire Council Planning Officers time taken up following their procedures to determine whether they can or cannot grant this extension in an extremely tight timeframe. Additionally when the Town Council is in summer recess, planning committee members are on holiday and so we are unable to call a meeting in which it is quorate. This again bypasses our statutory obligation to hold a meeting for residents to attend and Councillors to discuss and send comments by consultation deadline. Can this deadline be extended to SIX WEEKS consultation period for submission of comments from date of application received? If not, can the Council advise how this issue can be resolved?

3. Our neighbourhood plan was adopted in 2018, is there any evidence that this has influenced planning decisions? Have they been used as part of the reason in refusing an application? If not, is there any reasons why they haven't?
4. How well are Town Councillors expected to understand the planning policy framework and Core Strategy? Is it expected for them to be experts and quote policies or is sufficient local knowledge of benefit to Wiltshire Council when making their decisions?
5. Training sessions on understanding National and Regional planning policies would be helpful for Councillors / Officers to attend who wish to do so? In particular when those policies have been updated, such as the National Planning Policy Framework 2019.
6. Issues arise when the planning portal to access planning application details posted on Wiltshire Council website is down, particular around an application deadline or for some period of time, [as in the recent incident of when the website has not been working for a nearly a week; 6/9/19 until 12/9/19 and they have been advised that it may still take some time to resolve]. Councillors are not able to access plans/ documentation prior to meetings and residents aren't able to add their comments. It seems more regular. How are the Planning Department going to resolve this issue of when the site is down?
7. Training sessions, for those Councillors/ Officers who wish to attend, on understanding planning enforcement would also be helpful and in particular understanding section 106 / CIL agreements that impact on Town Council and their enforcement?





<b>Report to</b>	Royal Wootton Bassett & Cricklade Area Board
<b>Date of Meeting</b>	25/09/2019
<b>Title of Report</b>	<b>Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG)</b>

**Purpose of the report:**

1. To note the discussions held at the Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG) on Weds 11<sup>th</sup> September 2019 as laid out in the meeting notes below.
2. To consider recommendations made by the CATG with regards to actions and funding allocations.

**1. Meeting notes of the Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG), held on Weds 11<sup>th</sup> September 2019 at Cricklade Town Council offices:**

1. **Apologies:** Chris Hurst - Wiltshire Council, Tony Hester (Marston Meysey), Rupert Pearce (Broad Town),

**Attendees:** Allison Bucknell, Bob Jones, Mary Champion, Jacqui Lay, Carol Jenkins (Lyneham & Bradenstoke), Ray Thomas (Purton), Martin Cook (Wiltshire Council – Highways Engineer), Chris Hodgson (Cricklade), Diana Kirby (Tockenham), Steve Hind (Wiltshire Council – Principal Highways Engineer), Vernon Montgomery (Lydiard Millicent), Mike Farrow (Royal Wootton Bassett), Jane Vaughan (Wiltshire Council – Community Engagement Manager).

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2. All new issues for consideration will come via the Town/Parish Council to Highways team for validation.
  - Any issue which is not valid will not be accepted.
  - If an issue can be dealt with by the Highways team without recourse to CATG, the Parish/Town Council will be notified of this and the issue will not go to CATG.
  - All other valid issues will be logged by the highways team, given a reference number and passed back to the Town/Parish council for prioritisation.

Each Town / Parish will keep their own list of issues and notify CATG of their top two priorities.

CATG will have 5 active “Priority A” issues which will be worked on by the Highways team

CATG will also have up to 3 “Priority B” issues which can be worked on if there is a hold up on a Priority A issue.

Only the two priority issues for each area will be considered by CATG and there will be no discussion of issues outside the Priority A or B lists until an existing issue is complete and therefore a vacancy arises.

Selection of the next Priority A issue is through discussion with the members of CATG.

Publicly accessible notes of the CATG meetings will be taken.

Archiving of historic data

The “old” issues system still exists but is only accessible by Wiltshire Council officers. No history will be lost.

3. **News and Updates**

Bob Jones reported that the new My Wiltshire App will launch at the end of October and, having seen it being demonstrated, he was impressed with the new functionality and efficiency of it.

4. **CATG Budget**

<p>Steve Hind presented the current RWB&amp;C budget (See appendix A)</p> <p><b>£32,283 currently unallocated.</b></p>	<p><b>Recommendation:</b> <b>AREA BOARD to note</b></p>	<p><b>AB</b></p>
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**Pavement and Footway Improvement Scheme**

<p>Martin Cook reported that no action had occurred with regards to the RWB&amp;C priorities for the Pavement and Footway Improvement Scheme – MC understood that works should be undertaken this financial year – He was due to attend a meeting with regards to the implementation of schemes in the next week.</p>	<p>MC would update Allison Bucknell following that meeting.</p>	<p>MC</p>
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5.

Note Tracker **ACTIVE ISSUES** - Top 5 Priority Schemes (A List):

	Item	Latest Update	Actions and recommendations	Who
a)	<p><a href="#">Issue 4458</a>  <b>PURTON:</b>  <b>Widham Bridge - Cricklade Rd</b>                      Submitted 02/02/2016                      Speeding Issue. Speed of traffic entering and leaving Purton at Widham by railway bridge.</p>	<p><b>11/09/2019</b> - Work had been completed on this scheme, there were some comments relating to white lining at the location, but these would be followed up by local Wiltshire Council Members with officers as a maintenance matter.</p> <p>The CATG recommended that this issue should be closed by the Area Board.</p>	<p><b>Recommendation: AREA BOARD to close this issue.</b></p>	<p>AB</p>
b)	<p><a href="#">Issue 5083</a>  <b>PURTON:</b>                      Submitted 10/01/2017                      Road priorities at Tadpole Lane, B4533 and the C70</p>	<p><b>11/09/2019</b> – Results of feasibility studies had been received very recently – SH provided an over view of the suggestions. It was suggested that relevant Parishes should meet to consider and discuss the appropriate way to move forwards (This would involve seeking support from landowners and reaching a consensus). Once this had been achieved the CATG would:</p>	<p><b>Recommendation: AREA BOARD to note.</b></p>	

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		<ul style="list-style-type: none"> <li>• request a detailed design cost estimate from the consultants (design funded by CATG) and</li> <li>• Discuss finances for final design.</li> </ul> <p>The parishes were asked to report back once consensus is achieved.</p> <p><i>Nb. At its meeting on 3<sup>rd</sup> July 2019, the Area Board approved allocation of £5,000 from the CATG budget to match Central Funding for this Feasibility Study.</i></p>		
c)	<a href="#">Issue 5892</a> <b>TOCKENHAM:</b> Submitted 30/11/2017 A3102 Tockenham	<p><b>11/09/2019</b> – The parish representative confirmed this scheme has been completed to the satisfaction of the Parish Council.</p> <p>The CATG recommended that this issue should be closed by the Area Board.</p>	<b>Recommendation: AREA BOARD to close this issue.</b>	<b>AB</b>
d)	<a href="#">Issue 5915</a> <b>LYDIARD MILLICENT:</b> Submitted 05/12/2017 Road layout and verge erosion at the junction bottom Stone Lane/Common Platt	<p><b>11/09/2019</b> – SH reported that this scheme would be implemented by the end of the year.</p> <p><i>Nb. At its meeting on 3<sup>rd</sup> July 2019, the Area Board agreed to move this scheme forwards to implementation.</i></p>	<b>Recommendation: AREA BOARD to note</b>	<b>AB</b>
e)	<a href="#">Issue 6545</a> <b>CRICKLADE:</b> Submitted 01/08/2018 Speeding vehicles Calcutt Street	<p><b>11/09/2019</b> – There was a discussion about the respective value of implementing roundels or repeating signs in the planned scheme.</p> <p>SH would review the current plan with a view to meeting the aspirations of Cricklade Town Council.</p> <p><i>Nb. At its meeting on 3<sup>rd</sup> July 2019, the Area Board agreed to move this issue to the priority A list.</i></p>	<p><b>SH to review current plan in line with the aspirations of Cricklade Town Council.</b></p> <p><b>Recommendation: AREA BOARD to note.</b></p>	<p><b>SH</b></p> <p><b>AB</b></p>

[Type here]

f)	<a href="#">Issue 6636</a> <b>CLYFFE PYPARD:</b> Submitted 05/09/2018 Request for new sign	<b>11/09/2019</b> – SH reported that, having been assessed, this appears to be a maintenance issue relating to the camber of the road, rather than a request for a CATG scheme. The possible flooding issue appears to be related to management of land by a private landowner rather than a Highways issue. As such it was recommended that this issue should be closed. <i>Nb. At its meeting on 3<sup>rd</sup> July 2019, the Area Board agreed to move this issue to the priority A list.</i>	<b>Recommendation:</b> <b>AREA BOARD to close this issue.</b>	<b>AB</b>
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6. Note Tracker **RESERVE ISSUES - (B List):**

	Item	Latest Update	Actions and recommendations	Who
	<a href="#">Issue 4490</a> <b>PURTON</b> Submitted 17/02/16 Road calming required on Station Road in Purton	<b>11/09/2019</b> – Discussions to establish new issues to move to the A list lead to a decision that there was no further action possible relating to this issue, which it was felt related to poor driving as opposed to matters that could be ‘designed out’. As such it was recommended that this issue should be closed.	<b>Recommendation: AREA BOARD to close this issue.</b>	<b>AB</b>
	<a href="#">Issue 5082</a> <b>PURTON</b> Submitted 09/01/2017 Safety concerns at Purton village centre (this is NOT the triangle, this is by Redhouse)	<b>11/09/2019</b> – Discussions to establish new A list issues concluded that this should be recommended for a move to the Priority A list.	<b>Recommendation: AREA BOARD to move this issue to Priority A list.</b>	<b>AB</b>

[Type here]

7. **Parish Priority Issues to be discussed if Priority A or B list vacancy is available.**

<b>PARISHES</b>	<b>PRIORITY 1</b>	<b>PRIORITY 2</b>
Broad Town	None yet submitted	None yet submitted
Clyffe Pypard & Bushton	None yet submitted	None yet submitted
Cricklade	7107 & 7303 (Merge Issues, as linked) Damage to Horse Fair Lane & Lorries Parking on Calcutt Street	6928 - 09.01.2019 Request for improved visibility at Calcutt Street Zebra Crossing
Latton	None yet submitted	None yet submitted
Lydiard Millicent	6077 – Pedestrian Safety at the Elms	None yet submitted
Lydiard Tregoz	None yet submitted	None yet submitted
Lyneham & Bradenstoke	<a href="#">6710</a> 26/09/2018 Improvements to Pedestrian Crossing Mod Lyneham Main Gate	None yet submitted
Marston Meysey	None yet submitted	None yet submitted
Purton	<a href="#">6657</a> Car parking in bus stop	None yet submitted
Royal Wootton Bassett	11-19-03 Parking in Garraways and Roebuck Close	11-19-02 Speed limits Bath Rd
Tockenham	None yet submitted	None yet submitted

[Type here]

**A discussion took place to fill 1 space on the Priority A list and up to 3 spaces on the priority B list:**

<p>It was decided to recommend that Issue numbers: <b>6710, 6928 and 6642</b> should be moved to <b>Priority B list</b> for immediate investigations with regards to costs involved in different designs of Belisha beacons. (6642 would be included in this batch of priorities as, although it had not been prioritised by the Town Council, it has been an outstanding issue for the local Member, is of a similar nature to 6710 and 6928 and may create efficiencies to deal with all 3 together).</p>	<p><b>Recommendation: AREA BOARD to move these issues to Priority B list.</b></p> <p><b>SH to investigate cost and design options ahead of moving to A list.</b></p>	<p><b>AB</b></p> <p><b>SH</b></p>
<p>It was decided to recommend that <b>Issue no. 11-19-03</b> Royal Wootton Bassett Cars parked along roads (Garraways and Roebuck Close) should be moved from the Parish list to <b>Priority A list</b>.</p>	<p><b>Recommendation: AREA BOARD to move this issue to Priority A list.</b></p>	<p><b>AB</b></p>

8. **Remaining issues held by Town and Parish Councils are listed below at Appendix B.**

9. **Date of Next Meeting - 18<sup>th</sup> December 2019, 18:00 for 18:30 Cricklade Town Hall**

**2. Recommendations to the Area Board:**

- 2.1 To note the discussions and updates outlined in this report**
- 2.2 To close issue numbers: 4458, 5892 and 6636 as resolved**
- 2.3 To close issue number 4490 as not a relevant CATG issue**
- 2.4 To move the following issues to the priority A list: 5082 and 11-19-03**
- 2.5 To move the following issues to the priority B list: 6710, 6928, 6642**

[Type here]

**3. Environmental & Community Implications**

**3.1** Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**4. Financial Implications**

**4.1** All decisions must fall within the Highways funding allocated to Royal Wootton Bassett & Cricklade Area Board.

**4.2** If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, RWB&C Area Board will have a remaining Highways funding balance of **£32,283**.

**5. Legal Implications**

**5.1** There are no specific legal implications related to this report.

**6. HR Implications**

**6.1** There are no specific HR implications related to this report.

**7. Equality and Inclusion Implications**

**7.1** The schemes recommended to the Area Board will improve road safety for all users of the highway.

**8. Safeguarding implications**

**8.1** There are no specific Safeguarding implications related to this report.

**Royal Wootton Bassett & Cricklade (RWB&C) Community Area Transport Group**  
**Highways Officer – Steve Hind**  
**Community Engagement Manager – Jane Vaughan**



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## Appendix A: CATG Budget 2019/20

### Wootton Bassett & Cricklade CATG

September 2019 update

#### BUDGET 2019-20

£14,205.00 CATG ALLOCATION 2019-20

£28,078.00 2018-19 underspend

#### Contributions

£2,000.00 Purton PC for Widham Bridge

£2,000.00 Lydiard M PC for Stone Lane

£700.00 Purton PC for vehicle count at Cosslanes

#### Total Budget

**£46,983.00**

#### Commitments from previous years

Purton Widham bridge traffic calming

4000 Estimate. PC contribution £2000 (50%)

Purton, Crosslanes Junction feasibility report

5000 Estimate (Total estimate £10k. 50% from central highways)

BroadTown SID posts

1000 Estimate

Purton, vehicle count at Crosslanes

700 Estimate. PC contribution (100%)

#### New Schemes

Lydiard M - Stone Lane/ Common Platt junction

4000 Estimate

Total **£14,700.00**

Remaining Budget **£32,283.00**

#### Potential Schemes

Cricklade High St/ Calcutt St - speed limit roundels

Estimate £2800 TC contribution ?

[Type here]

### Appendix B: Other issues held by Parish Councils for prioritisation

Issue Number	Parish Council	Date submitted
11-19 -1	Royal Wootton Bassett	19/06/2019
<a href="#">Issue 6913</a>	Cricklade	02/01/2019
<a href="#">Issue 6725</a> / <a href="#">Issue 6955</a>	Cricklade	04/10/2018
<a href="#">Issue 6716</a>	Royal Wootton Bassett	02/10/2018
<a href="#">Issue 6695</a>	Lydiard Millicent	20/09/2018
<a href="#">Issue 6642</a> (This issue moved to the Priority B list with a request for some immediate action).	Royal Wootton Bassett	07/09/2018
<a href="#">Issue 6473</a>	Purton	10/07/2018
<a href="#">Issue 6186</a>	Purton	05/03/2018
<a href="#">Issue 6149</a>	Lydiard Millicent	21/02/2018